

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JUNE 19, 2017

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, Secretary; David Gutshall, Treasurer; William Piper, Bob Kanc., Richard Roush, and Kingsley Blasco.

Absent – Todd Deihl

*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Robyn Euker, Director of Curriculum and Instruction; and Carol Frace, Board Minutes. Troy Okum, the Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE JUNE 5, 2017 REGULAR BOARD MEETING MINUTES, THE JUNE 5, 2017 BUILDING AND PROPERTY MEETING MINUTES AND THE JUNE 5, 2017 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Barrick, seconded by Blasco for approval of the June 5, 2017 Building and Property Meeting Minutes, the June 5, 2017 Committee of the Whole Meeting Minutes; and the June 5, 2017 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Roush, Piper, Gutshall, Blasco, and Kanc. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No student report was given

V. FINANCIAL REPORTS – PAYMENT OF BILLS

General Fund	\$ 654,811.77
Capital Projects	\$ 237,750.13
Newville Reno Projects	\$.00
Stadium & Track Projects	\$ 50,172.30
Cafeteria Fund	\$ 7,740.01
Student Activities	<u>\$ 31,436.90</u>
Total	\$ 981,911.11

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Newville Reno Projects, Stadium & Track Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

VI. TREASURER REPORT

General Fund	\$ 13,730,477.90
Capital Projects	\$ 5,744,487.31
Cafeteria Fund	\$ 527,027.22
Student Activities	\$ 223,589.87
Stadium & Track Projects	\$ 399,436.82
Newville Reno Projects	<u>\$ 12,956,726.42</u>
Total	\$ 33,581,745.54

The Treasurer's Report showed balances as outlined above as of June 30, 2017. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

VII. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Blasco, seconded by Roush to accept Year-to-Date General Fund and Tax Reports as outlined above. Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

Sam Sheeler, Elizabeth Richwine, Heidi Badda, and Troy Okum.

X. PUBLIC COMMENT PERIOD

Elizabeth Richwine 813 Mt. Rock Road, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Resignation – Mr. Timothy Rarick

Mr. Timothy Rarick, has submitted his resignation as High School Assistant Band Director, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Rarick's resignation as High School Assistant Band Director, effective immediately.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

2) **Resignation – Ms. Angela Chumbley**

Ms. Angela Chumbley, has submitted her resignation as a summer custodian, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Chumbley's resignation as a summer custodian, effective immediately.

(ACTION ITEM)

3) **Resignation – Mr. Roger Young**

Mr. Roger Young, Head Track Coach has resigned from his position as Head Track Coach, effective immediately based on year end communication with Mr. Hockenbroch.

The administration recommends the Board of School Directors approve Mr. Young's resignation as Head Track Coach, effective immediately.

(ACTION ITEM)

4) **Resignation – Ms. Danielle Morabito**

Ms. Danielle Morabito, has submitted her resignation as a third grade teacher at Mt. Rock Elementary School, effective July 5, 2017.

The administration recommends the Board of School Directors approve Ms. Morabito's resignation as a third grade teacher at Mt. Rock Elementary School, effective July 5, 2017.

(ACTION ITEM)

5) **Resignation – Mr. John Beeman**

Mr. John Beeman has submitted his resignation as Eighth Grade Social Studies Teacher, Middle School CARE Team Member, Eighth Grade Gold Team Leader, District Wellness/Professional Development Committee and Throwing Coach for the High School Track Team, effective July 1, 2017.

The administration recommends the Board of School Directors approve Mr. Beeman's resignation for the positions listed, effective, July 1, 2017.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

6) Middle School Seventh Grade English/Language Arts Teacher – Ms. Emma Leuschen

Education:

Rutgers University, Master of Education
Rutgers University, Bachelor of Arts in English

Experience:

Student Teacher - Iselin Middle School, Woodbridge, NJ
Long-Term Substitute Teacher - Iselin Middle School, Woodbridge, NJ
Administrator/Analyst - New Jersey Board of Education

The administration recommends that the Board of School Directors appoint Ms. Emma Leuschen to serve as a Middle School Seventh Grade English/Language Arts Teacher, replacing Mrs. Beth Crusey who has retired. Ms. Leuschen's compensation for this position should be established at Master's Degree, Step 1, at \$54,570.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

7) Mt. Rock third Grade Teacher – Ms. Molly Kordes

Education:

Shippensburg University, Bachelor's of Science in Early Education/Elementary Education

Experience:

Grade 1-3 Teacher - School District of the City of York, Cornerstone
Substitute Teacher - Carlisle Area School District
Student Teacher - W.G. Rice Elementary School

The administration recommends that the Board of School Directors appoint Ms. Molly Kordes to serve as a Third Grade Teacher at Mt. Rock Elementary School, replacing Ms. Danielle Morabito who has resigned. Ms. Kordes' compensation for this position should be established at Bachelor's Degree, Step 3, at \$50,400.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

8) Elementary Librarian/Media Specialist – Ms. Melissa McElwee

Education:

McDaniel College, Reading Specialist

University of Maryland, Bachelor of Arts, Early Childhood Education/Sociology

Experience:

Library Media Specialist - South Western School District, Hanover, PA

Kindergarten Teacher - St. Vincent de Paul School, Hanover, PA

Reading Tutor/Substitute Teacher - St. Vincent de Paul School, Hanover, PA

First Grade Teacher - St. Joseph, Hanover, PA

The administration recommends that the Board of School Directors appoint Ms. Melissa McElwee to serve as an Elementary Librarian/Media Specialist at Mt. Rock Elementary School. Ms. McElwee's compensation for this position should be established at Bachelor's Degree, Step 5, at \$51,900.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

9) Assistant Principal/Director of Athletics and Student Activities – Mr. Joseph Sinkovich

Education:

Wilkes University, Master's of Education, Educational Leadership

Wilkes University, Bachelor of Arts, Psychology/Elementary Education

Experience:

Assistant Principal - West Shore School District

Middle School Teacher/Dean of Students - Hamburg Area School District, Hamburg PA

The administration recommends that the Board of School Directors appoint Mr. Joseph Sinkovich to serve as Assistant Principal/Director of Athletics and Student Activities. Mr. Sinkovich's compensation for this position should be established at \$80,000.00, based on the current Act 93 agreement.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . . continued)

(ACTION ITEM)

10) **Transfer of Professional Personnel**

The administration will transfer the professional employees whose names are listed below for the 2017-2018 school year. This transfer is in accordance with the Board Policy 309 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

Denise Mancuso, Elementary Librarian/Media Specialist to Middle School Librarian/Media Specialist

Julie Thumma, Middle School Eighth Grade Science to Middle School Seventh Grade Science

Therese Bukousky, Middle School Seventh Grade Science to Middle School Eighth Grade Science

Marsha Stellfox, High School Learning Support to Oak Flat Elementary Learning Support

The administration recommends the Board of School Directors approve the professional employee transfers, as presented.

(ACTION ITEM)

11) **Recommendation for Middle School Arts Team Co-Leaders**

Dr. Linda Wilson, Middle School Principal would like to recommend the individuals listed to serve as Co-Leaders for the Middle School Arts Team for the 2017-2018 school year.

Laura Shambaugh - Art Teacher

Stacey Gibb - Middle School Gifted Support Teacher

The administration recommends the Board of School Directors approve the recommendation of Laura Shambaugh and Stacey Gibb to serve as Co-Leaders for the Middle School Arts Team for the 2017-2018 school year.

(ACTION ITEM)

12) **Source4Teachers – Long-Term Substitute – Rebecca Whigham**

The administration requests permission to move forward with the recommendation for the long-term substitute listed below with Source4Teachers, the District substitute teaching contractor.

Rebecca Whigham, Long-Term Substitute High School English Teacher, replacing Mallory Farrands who will be on child-rearing leave of absence from August 18, 2017 through approximately October 25, 2017.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

13) **Approval for Additional Summer Worker**

Mr. Rick Gilliam, Director of Building and Grounds/Transportation would like to recommend the individual listed as an additional summer worker.

Richard Roush

The administration recommends the Board of School Directors approve the individual listed as an additional summer worker, as presented.

(ACTION ITEM)

14) **Recommend Approval for the Appointment of the School Food Authority Representative**

With a new contract going into place, the District must appoint a Food Service Authority to interface with Chartwells and PDE as the District's representative. Shelli Kent is performing most of those duties now and the administration recommends formalizing that process as we prepare for future transitions.

The administration recommends that Shelli Kent be appointed the School Food Authority Representative for Big Spring School District and her pay increased to the B11 rate in the Classified Compensation Plan.

(ACTION ITEM)

15) **Recommend approval of Proposed Salary Adjustment**

As we move forward with a combined Assistant Principal/Director of Athletics position, the Administrative Assistant for Athletics and Activities is now assuming more of the formal duties of the Athletic Director position as detailed within the Board approved job description.

The administration recommends adjusting the status of the Administrative Assistant for Athletics from level A to level A1 of the Classified Compensation Plan.

VOTE ON XIII., NEW BUSINESS, A-1 – A-15, PERSONNEL CONCERNS

Motion by Blasco, seconded by Roush to combine and approve Items A-1 through A-15 as outlined and recommended above. Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Laura Shambaugh	\$1,440.00
Courtney Wiser	\$1,440.00
Total	\$2,880.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

C) Approval of a Non-Resident Student Attending Big Spring High School

Mrs. Brigid Keen, is requesting permission for her son to attend Big Spring High School for the 2017-2018 school year as a Junior, per the conditions outlined in Board Policy 202.1: "The Board may permit the admission of nonresident students in accordance with Board policy. The parents are required to provide the necessary transportation.

The administration recommends the Board of School Directors approve Mrs. Keen's request for her son to attend Big Spring High School for the 2017-2018 school year, as per the conditions outlined in Board Policy 202.1.

Motion by Swanson, seconded by Kanc to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

D) Approval of the 2017-2018 Elementary Handbook

The Elementary Administration have updated the Elementary Handbook for the 2017-2018 school year. The changes that have been made in the Elementary Handbook have been included with the agenda.

The administration recommends the Board of School Directors approve the updated 2017-2018 Elementary Handbook, as presented.

Motion by Swanson, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Dr. Fry informed the Board of School Directors that there are four basic items for your approval. The changes are in logo, fax number, rewording of the summer programs, and absent calls at the elementaries.

(ACTION ITEM)

E) Approval of the Proposed 2017-2018 Board Meeting Dates

Dr. Richard W. Fry, Superintendent of Schools would like to recommend the proposed 2017-2018 Board meeting dates, which are included with the agenda.

The administration recommends the Board of School Directors approve the 2017-2018 Board meeting dates, as presented.

Motion by Barrick, seconded by Kanc to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Dr. Fry reminded Board members this information will go to the papers that the Board designates. Also, information will go to the papers on building and property committee dates and finance committee dates. Every public meeting will be advertised with dates and times.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

F) **Approval of 2017-2018 Agreements**

The proposed agreements listed have been reviewed by Mr. William Gillet, Director of Pupil Services and Dr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

**The Meadows
Yellow Breeches Educational Center, Inc.
Diakon Youth Services**

The administration recommends the Board of School Directors approve the 2017-2018 agreements, as presented.

Motion by Swanson, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

G) **Approval of State Police Memorandum of Understanding**

The State Police have submitted the 2017-2018 Memorandum of Understanding (MOU) between the Pennsylvania State Police, Troop H Carlisle Station and the Big Spring School District. The MOU has been reviewed by Dr. Kevin Roberts, Assistant Superintendent and is included with the agenda.

The administration recommends the Board of School Directors approve the Memorandum of Understanding between the Pennsylvania State Police and the Big Spring School District, as presented.

Motion by Swanson, seconded by Barrick to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

H) Approve Limited Conversion to Tracer SC Controls

Last month was the last month the existing style of Building Control Unit (BCU) was manufactured. We considered buying a couple spares, but at \$10,000 per unit it was expensive for only possible use. Trane suggested we upgrade two small facilities (fitness center and DAO) to the new System Controller (SC). This solution upgrades these two facilities and gives us 3 spare (used) BCUs for future emergency use.

The administration recommends the Board of School Directors accept the Trane proposal to upgrade the DAO and fitness center to Trane SC at a cost of \$20,114.

Motion by Barrick, seconded by Kanc to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

I) Approve Payment from the Capital Project Fund

The District received the following invoices for capital projects:

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Track etc	W.Penn Twnship	Engineer Svc	\$651.94	n/a
Track etc	Diffenbaugh Wadel, Inc.	Construction inspections	\$1,732	n/a
Erate	IntegraOne	switches, cables, modules	\$27,685.50	n/a

The administration recommends the Board of School Directors approve payments from the Capital Project Reserve Fund of \$651.94 to West Pennsboro Township, \$1,732 to Diffenbaugh Wadel, Inc. and \$27,685.50 to IntegraOne.

Motion by Barrick, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

J) Approve Property & Casualty Insurance Package

After accepting proposals from two brokers, the administration favors AJG because of price and service we get with Workers Comp with AJG.

	Property	Liability	Crime	Inland marine	Schl Ldr Liability	Umbrella	Auto	Terrorism	Total	Deductible
AJG / Utica	\$31,465	\$27,946	\$1,814	\$1,814	incl	\$2,527	\$4,180	Incl	\$69,746	\$2,500
Carlisle/ Liberty	\$38,621	\$9,757	\$400	\$3,410	\$7,414	\$4,585	\$7,971	not incl	\$72,158	\$1,000
							Add>>	+\$6566	\$78,724	

The administration recommends the Board of School Directors approve the proposal from AJ Gallagher to provide the Property/Liability insurance package for 2017-18 at a cost of \$69,746.

Motion by Roush, seconded by Kanc to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Dr. Fry reminded the Board of School Directors that this is the company that provides our workmens' comp for the District. We have four years of history with them. This is a change for us. We are very pleased with their service.

Mr. Kanc inquired if terrorist insurance was in prior insurance packages.

Mr. Kerr informed the Board of School Directors it now covers more with the terrorist insurance. It used to be just exterior. It has expanded to include interior terrorism and cyber terrorism. It is included in this package.

(ACTION ITEM)

K) Approve Property Inventory

After some difficulty with a previous vendor, the administration obtained a quote from the vendor we used back in 2011 to complete a property inventory for both audit and insurance purposes. The quote is included in the agenda.

The administration recommends the Board of School Directors accept the proposal from Industrial Appraisal Company to perform a property inventory in the summer of 2017 at a cost of \$9,280.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

L) **Approve Boiler Preventive Maintenance Services**

HB McClure presented new agreements for preventive services on the District's boilers. The Buildings & Grounds Director recommends we accept a 3 year agreement for all schools except Newville, which would be a single year, pending a renovation.

	<u>3 YR</u>	<u>1 YR</u>
HS	\$8,025	
DAO	\$588	
MR ES	\$388	
MS	\$4,618	
OF ES	\$3,886	
NV ES		\$2,600
	\$17,505	\$2,600

The administration recommends the Board of School Directors accept the 3 year agreement for all schools except Newville, which would be a single year, pending renovation.

Motion by Barrick, seconded by Kanc to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

M) **Approve Donation for Track Scoreboard**

Mr. Dean Yaukey notified the administration that he would like to donate \$7500 on behalf of Phantom Entertainment to purchase a refurbished scoreboard for the new track and field hockey field facility.

The administration recommends the Board of School Directors approve the donation on behalf of Phantom Entertainment and authorize the administration to purchase the scoreboard.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

Motion by Barrick, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

N) **Approve Change Orders to Track for Scoreboard**

With the addition of the scoreboard donation, we will need the electrical and excavating vendors to prepare the site and connect it. Pagoda Electric and Horst Excavation submitted the change orders included in the agenda.

The administration recommends the Board of School Directors approve change order 2 for Pagoda Electrical in the amount of \$343.94 and change order 3 for Horst Excavating in the amount of \$21,195.61.

Motion by Barrick, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

(ACTION ITEM)

O) **Approve Payment from the Stadium & Track Fund**

The District received the invoice:

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
HS Track	Horst Excavating	Pay App 3	\$409,959.70	\$1,112,424.89

The administration recommends the Board of School Directors approve the payment of \$409,959.70 to Horst Excavating.

Motion by Barrick, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Kanc, Piper, Roush, and Blasco. Motion carried unanimously. 8 – 0

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

P) **Approval of Sale of Tractor**

Mr. Barrick made a motion to accept the bid from Gerald Barrick for the John Deere Tractor, snow blower and aerator in the amount of \$5,050.50.

Motion by Barrick, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Kanc, Piper, Roush, and Blasco. Abstention: Barrick. Motion carried. 7 – 0 - 1

(INFORMATION ITEM)

Q) **Tenure Status**

The following professional employees have completed the required years of service as a temporary professional employee and has earned tenure based on their satisfactory performance.

Ms. Laura Parks - Mt. Rock Elementary School Learning Support Teacher
Ms. Christina Hagood - High School Science Teacher

Additional information regarding the professional employees have been prepared by Mrs. Karen Ward, Mt. Rock Elementary School Principal and Mr. William August, High School Principal.

(INFORMATION ITEM)

R) **Approval of the 2017-2018 Middle School Handbook**

The Middle School Administration have updated the Middle School Handbook for the 2017-2018 school year. The changes that have been made in the Middle School Handbook are included with the agenda.

The completed Middle School Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

XIII. NEW BUSINESS (. . .continued)

(INFORMATION ITEM)

S) Proposed Adoption of Planned Courses

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

Middle School Science

6th Grade Physical Science
7th Grade Earth Science
8th Grade Life Science

High School Science

Biology
Biology Keystone Enrichment

High School/Middle Math

Algebra I

High School Math

Geometry
Honors Geometry
Statistics
Algebra Keystone Enrichment
Honors Calculus

High School English/Language Arts

English IV - Project Based (Opus)
Literature Keystone Enrichment

Elementary

Kindergarten Social Studies
First Grade Social Studies
Second Grade Social Studies
Third Grade Social Studies
Fourth Grade Social Studies
Fifth Grade Social Studies

XIII. NEW BUSINESS (. . .continued)

INFORMATION ITEM)

T) Proposed Adoption of Curricular Resource

The curricular resource listed is for review in support of building 21st century skills in elementary students. The resource will be utilized as a part of a pilot program during the 2017-2018 school year.

Code to the Future

Dr. Fry informed the Board of School Directors we are looking for a program at the elementary level. We are looking for a program for coding. It is a curricular program. We are still looking over the details.

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Kanc

No meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl

No meeting was conducted and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted and no report was offered.

**D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson
Mr. Roush, Mr. Gutshall**

No meeting was conducted and no report was offered.

Big Spring School Board Meeting Minutes ~ Monday, June 19, 2017

XV. COMMITTEE REPORTS (...continued)

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson

No meeting was conducted and no report was offered. Budget planning is scheduled for September.

XVI. SUPERINTENDENT'S REPORT

1. **Personnel Update** – Based on Board action this evening, we have one position to fill. It is a secondary social studies position.
2. **Calendar**- We have just one meeting in July. It is July 24th. Board meetings will continue to be the first and third Mondays starting in August.
3. **Week** – We are working with our building leaders reviewing building goals and evaluating those building goals. We are reviewing where we are at our direction moving forward with the Administrative Team.

XVII. BUSINESS FROM THE FLOOR

There was no business from the floor.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Blasco, seconded by Roush to adjourn the meeting. Roll call vote:
Voting Yes: Wolf, Swanson, Barrick, Gutshall, Piper, Kanc, Blasco, and Roush.
Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:18 PM.

Robert L. Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, July 24, 2017